

## QUICK REFERENCE GUIDE Pool Solutions App - Replacing Inventory

Locate the Hayward Pool Solutions App on your device. Enter your username and password then tap the blue "LOGIN" button. See the <u>Create a Pool Professional Profile</u> guide to learn how to set up your account.



2 From the available options, tap the "LEADS" button then locate the lead you would like to update. Tap the lead name.

52		*	Lead	ls d	9
SOLUTIONS		Type to Se	earch		)
Welcome back Mike Dales!		Sort By: Last Upda	ate 💙	Filters 🗸	
What would you like to do?			Accepting N	New Leads	1
LEADS	$\rightarrow$	Ted Ba CITY SOMER	aker	Install Date Scheduled	
RECOMMEND A REPLACEMENT				Oct, 10 2019	
ADD A CUSTOMER		Brenda	an Maher	New LAST UPDATE	
VIEW CUSTOMERS		ELIZAB	ETH	Oct. 7, 2019	
	J L				





3 Within the selected lead, tap "Manage Pad" then tap the blue "ADD EQUIPMENT TO PAD" button at the bottom of the screen.

<	Leads	4 <u>0</u>	< Cus	tomer 42
Ted Baker			Ted Baker	
(908) 123-123	34		EXIT PAD INVENTOR	RY
12 APPLE LN.				
SOMERSET, N	13 08873		Pad Inventory	Photo Gallery
Get Direc	tions			
More Details	~	Manage Pad		
CAMPAI	IGN		TriStar®	
48-Ho	ur Pump Replacement		Single speed pump	
	VIEW PRODUCT PDF			
Insta	ll Date Schedul 10/10/2019	led for		
Edit Date			PMENT TO PAD	

Identify the product you'd like to replace from the available list and tap the checkbox of that product, then tap the blue "NEXT" button.

Refer to the Add Equipment to Pad inventory Quick Reference Guide for next steps.

Adding New Equipment 42	Adding New Equipment
Are you replacing an existing item on the pad or adding it as a new item?	How would you like to add the new equipment to Ted's Pad?
If replacing an item select the equipment you are replacing. Add as a new item on the pad	Take A Picture Of The Product
	OR Manually Enter Product





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After adding the new equipment, you will see the "Equipment Successfully Added" messaging at the top of the screen. Tap the "BACK TO CUSTOMER DETAILS" button and you should see the Pad Inventory now updated with the new product.

Adding New Equipment 42	< Customer 42	1
⊘ Equipment Successfully Added ×	Ted Baker	
Would you like to add	EXIT PAD INVENTORY	
another piece of equipment to Ted's Pad?	Pad Inventory Photo Gallery	
ADD ANOTHER PRODUCT	~	
BACK TO CUSTOMER DETAILS	TriStar® VS 900 Omni Variable speed	
	pump	
	ADD EQUIPMENT TO PAD	

